

PAYROLL AUTOMATION SYSTEM

payroll.viewiss.com



INNOVATIVE SOFT SOLUTIONS

WWW.VIEWISS.COM

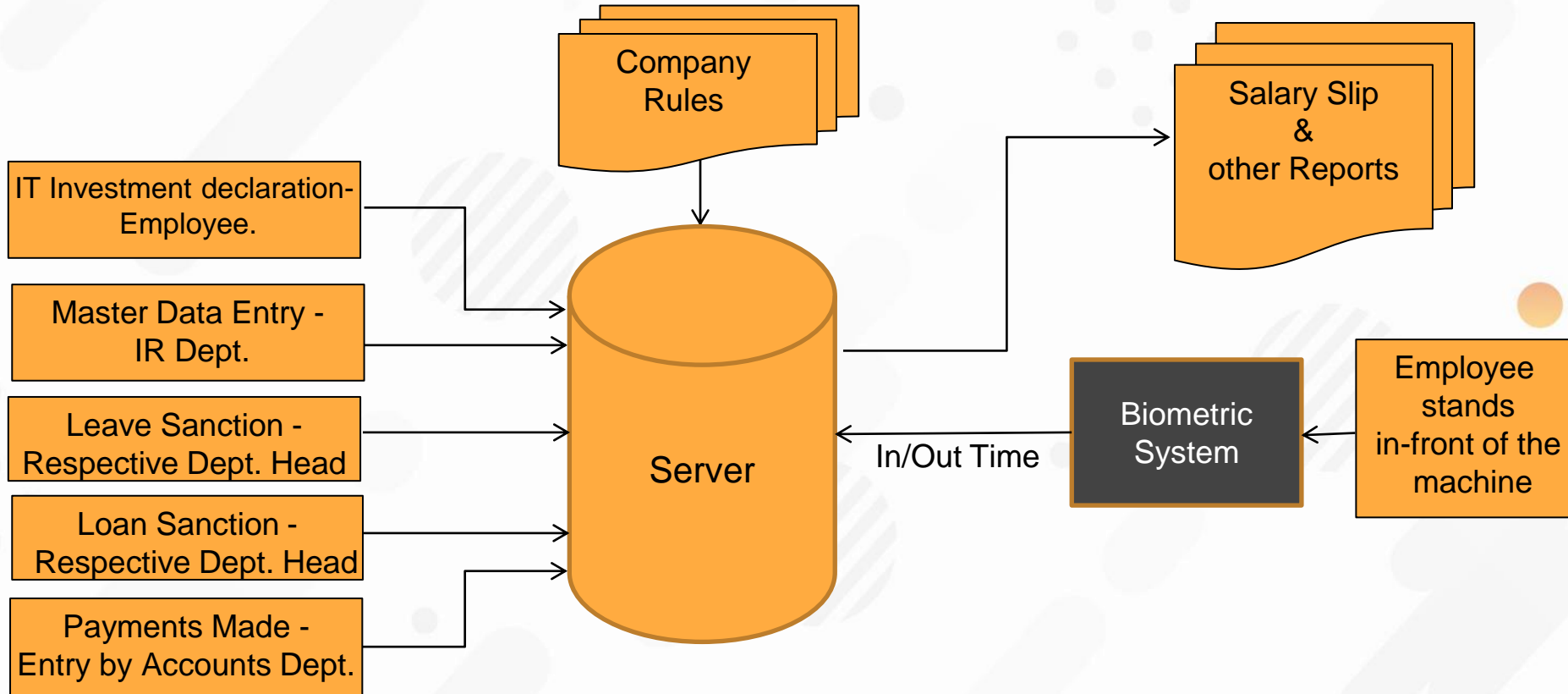
Features

- ✓ **Least human intervention is the goal of this software.**
- ✓ **Business Logic Module - the brain of our software, stores all your business logics, rules & procedures and controls the system!**
- ✓ A Windows 10 system having Wi-Fi / LAN connection is sufficient to use as server. There is no need for any other high-end Computer/Server.
- ✓ **Face Recognition/Biometric machine** is used to identify the employees and record their IN-OUT time.
- ✓ Department Heads can approve leave, sanction loan and advances online. Accounts department can transfer the amount to respective employees bank account and enters the data in the software.
- ✓ Every Employee can access to see all information connected to him. He can apply leave online.
- ✓ Our system will take care of the rest...! It will automatically calculate all the deductions and what-nots while preparing the salary slip.

Features

- ✓ Our software employs **Responsive Web Design** & can be accessed through Computer, Tablets, Mobile phones.
- ✓ Highly secured, with user-based restriction to access information that **can be set or altered at anytime by the System Administrator in your organization without our involvement.**
- ✓ As an option, it can also be hosted & maintained by us in **cloud server**. You can access the data from anywhere across the world! More suited for -
 - Organizations with multi-plant locations spread across wider geographical area with central control.
 - Medium/Small organizations where it is un-economical to install IT infrastructures & maintain it at their end.
- ✓ Paperless system. Access to all stack holders in payroll administration for information. No need for any other communication methods like Email, Phone etc.,
- ✓ Powerful & Live Analytical reports available to the management.
- ✓ All Reports / salary slips can be downloaded in **Excel format** to your computer anytime.

Working Flowchart



Integrating Face recognition system.

- ✓ The face recognition machine is to be installed at security by you at your cost.
- ✓ We recommend eSSL machine. It can also scan finger print. After sales service is available in many cities. You can buy and install Or we can support to buy.
- ✓ Employee stands in front of the machine and machine scan his face and record his name and time
OR
- ✓ Employee can keep his finger in scanner and system will scan record his name and time
- ✓ There are two option to connect it
 1. Connect it to PC at security : data from face recognition system will be moved to this computer from where our software can read the data.
Or
 2. No need of computer at security. You can copy data in pen drive at the end of every shift/day/week as you like and load it to the computer where our software is installed.

eSSL[®]
Security at Fingertips



That is it ! Rest will be taken care by our software.

Reports

- ✓ Status Reports
 - Attendance for a day.
 - Salary Slip.
 - Leave Status Report.
 - OT Status Report.
 - IT Status Report.
 - Loan/Advances Status Report.

- ✓ Historical Reports
 - Attendance History for an employee.
 - Leave taken history for an employee.
 - OT History month-wise/employee-wise.
 - IT Deduction Report for an employee.
 - Loan Repayment History for an employee.

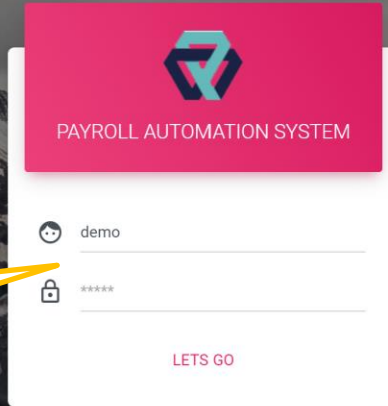
Web address for demo site

LOGIN

FORGOT PAS

You can open this site , operate and see all reports including downloading salary slip sample.

Login and password are prefilled by us in demo site. Just press LETS GO



The login form is centered on the page. It features a pink header with a logo and the text "PAYROLL AUTOMATION SYSTEM". Below the header are two input fields: the first is for the username "demo" and the second is for the password "*****". A "LETS GO" button is positioned at the bottom of the form.

LETS GO

Dashboard

menu

The dashboard displays the following data:

- Attendance:** 75 (Today)
- Late Employees:** 3 (Today)
- OT Man Hours:** 48 (Today)
- Total Employees:** 85 (On Roll)

The sidebar menu includes the following items:

- Dashboard
- Attendance
- Attendance Entry*
- Leave Approval*
- Attendance [R]
- Salary Slip [R]
- Leave Status [R]
- Loan & Advances
- Income Tax
- Monthly Reports
- Masters

The main content area features three charts:

- Leave History:** A bar chart showing leave counts from January to December. The highest counts are in November and December.
- OT Paid - Current Week:** A line chart showing OT paid from Monday to Sunday. The peak is on Wednesday.
- Incentive Paid - Current Week:** A line chart showing incentive paid from Monday to Sunday. The peak is on Friday.

Attendance menu is expanded to see all sub menu. One can select any sub menu to go to its screen

Employee Data

By clicking this its menu will appear as shown

To create users login and authorize rights to different screens to them. It is available only when you enter as administrator

You directly logout from any screen

Employee Details Report



Selection Panel

GRADE

DEPARTMENT

FIND



Employee Details Report

EmpID	Name	Family Details	DOB	DOJ	Department	Designation	Grade	PAN No	PF No	PF UNA	ESI No	Bank	A/C No	IFSC Code
112	Vevek	-	12/1/1968	21/3/2000	Accounts	Cashier	S02	-	-	-	-	ICICI	27676798907	-
116	Govind	-	1/1/1955	11/3/1988	Accounts	Cashier	S04	-	-	-	-	ICICI	7778656	-
300	Raju	-	17/4/1976	5/3/2012	Electrical	Enggr	S02	-	-	-	-	ICICI	78787872	-

User Creation
User Rights
Log out

Salary Structure

Payroll
Automation System 1.0.1

Username

- Dashboard
- Attendance
- Loan & Advances
- Income Tax
- Monthly Reports
- Masters

EM Employee Master*

SS Salary Structure Master*

RM Rules Master*

ED Employee Details [R]

SR Salary Structure Report [R]

RR Rules Report [R]

Salary Structure Report

Selection Panel

DEPARTMENT

MONTH

YEAR

FIND

Pressing this three dots, you can hide menu to get more space to the other part of display. Moving your cursor to munu area , menu will appear!

Salary Structure Report

Category	Grade	Basic	DA	HRA	Medical	Vehicle	Lunch	Spl Allowance 1	Spl Allowance 2	Spl Allowance 3
Executive	M10	40000	40000	15000	15000	10000	0	10000	0	0
Executive	M14	60000	40000	15000	15000	10000	0	15000	0	0
Executive	M14	60000	40000	15000	15000	10000	0	15000	0	0
Staff	S02	22000	8000	7000	1200	0	1500	0	0	0
Staff	S04	22000	8000	9000	1300	0	1600	0	0	0
Worker	W03	12000	6000	4000	0	0	800	0	0	0

Policy & Rules Report

- Payroll
Automatic System v. 2.1
- Username
- Dashboard
- Attendance
- Loan & Advances
- Income Tax
- Monthly Reports
- Masters
 - EM Employee Master*
 - SS Salary Structure Master*
 - RM Rules Master*
 - ED Employee Details [R]
 - SR Salary Structure Report [R]
 - RR Rules Report [R]**

Rules Report

Grade	PF %	ESI %	OT %	CL	EL	SL	Late Hrs Allowed	Late No Per Month Allowed	Late Fine as Leave	Long Term Loan Eligibility	Long Term Loan Interest	Short Term Loan Eligibility	Short Term Loan Interest	Salary Advance Eligibility	Salary Advance Eligibility	Salary Advance Interest	Long Term Loan Installment	Short Term Loan Installment	IT Installment
M10	12	0	0	10	14	15	1	10	0	500000	8	48000	10	-	-	-	60	10	10
M14	12	0	0	10	14	15	1	10	0	500000	8	48000	10	-	-	-	60	10	10
S02	10	8.33	0	10	14	15	1	10	0	200000	8	34000	10	-	-	-	40	8	8

Bold letters indicates current screen

Attendance Report

Payroll
Automation System 1.1.1

Username

Dashboard

Attendance

AE Attendance Entry*

LA Leave Approval*

AR Attendance [R]

SS Salary Slip [R]

LS Leave Status [R]

Loan & Advances

Income Tax

Monthly Reports

Masters

Attendance Report



Selection Panel

DEPARTMENT

Date

FIND

DOWNLOAD



Attendance Report

Emp ID	Name	Designation	Date	Shift	Present	CL Taken	SL Taken	EL Taken	Coff Taken	Approval	OT	Absent	No.of Late
300	Gopi	Manager	02/02/2020	0	1	0	2	0	0	0	0	0	0
301	Kumar	Manager	02/02/2020	0	1	0	2	0	0	0	2	0	2
302	Ram	Dy. Manager	02/02/2020	0	1	1	0	0	0	0	2	0	1

Salary Slip Generation & Printing

- Payroll
Automatic System 1.1.1
- Username
- Dashboard
- Attendance
- Attendance Entry*
- Leave Approval*
- Attendance [R]
- Salary Slip [R]**
- Leave Status [R]
- Loan & Advances
- Income Tax
- Monthly Reports
- Masters

DEPARTMENT _____

MONTH _____

YEAR _____

FIND

DOWNLOAD

Down load salary slip as excel report to print and distribute . All people accessible to system can see it online. No need to distribute. All our reports in this software can be down loaded as excel file/pdf file/directly printed in printer.



Sample Salary Slip

Add header

ABC Ltd
No.2, Govind Industrial Estate, Chennai - 28

Pay Slip - Feb 2020

EmpID	301	Bank A/C	54232211
Name	Ram	Department	Electrical
PF No	675433	Designation	Dy. Manager
PF UNA No	564324	Grade	M10
ESI No		PAN No	DEs291919
DOJ	21/02/1990	Paid Days	
		OT	0
Leave Taken	CL-0 SL-1 EL-0 Coff-0 Ab-0	C/B: CL-2 SL-4 EL-3 Coff-0	
Earning	Amount	Deduction	Amount
Basic	50000	PF	12000
DA	40000	ESI	0
HRA	15000	IT	6000
Medical allowance	15000	Loan- Long term	10138
Vehile Allowance	15000	Loan- Short term	1055
Lunch Allowance	0	Salary Advance	0
Gross Pay	90,000	Gross Deduction	0
Net Pay	90,000		

ABC Ltd
No.2, Govind Industrial Estate, Chennai - 28

Pay Slip - Feb 2020

EmpID	302	Bank A/C	42245667
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Salary Slip Generation & Printing

ABC Ltd
No.2, Govind Industrial Estate, Chennai - 28

Pay Slip - Feb 2020

EmpID	301	Bank A/C	54332211
Name	Ram	Department	Electrical
PF No	675433	Designation	Dy. Manager
PF UINA No	564324	Grade	M10
ESI No		PAN No	DEs291919
DOJ	21/02/1990	Paid Days	DEs291919
		OT	0
Leave Taken	CL-0 SL-1 EL-0 Coff-0 Ab-0	C/B: CL-2 SL-4 EL-3 Coff-0	
Earning	Amount	Deduction	Amount
Basic	50000	PF	12000
DA	40000	ESI	0
HRA	15000	IT	6000
Medical allowance	15000	Salary Advance	10138
Vehille Allowance	15000	Loan- Short term	1055
Lunch Allowance	0	Loan- Long term	0
Gross Pay	135000	Gross Deduction	29193
Net Pay 105807			

Downloaded salary slip. 2 slip per page will be printed

ABC Ltd
No.2, Govind Industrial Estate, Chennai - 28

Pay Slip - Feb 2020

EmpID	302	Bank A/C	42245667
Name	Gopi	Department	Electrical
PF No	432311	Designation	Manager
PF UINA No	765323	Grade	M14
ESI No		PAN No	DXS342651
DOJ	30/07/2002	Paid Days	DXS342651
		OT	0
Leave Taken	CL-0 SL-0 EL-1 Coff-0 Ab-0	C/B: CL-0 SL-0 EL-0 Coff-0	
Earning	Amount	Deduction	Amount
Basic	60000	PF	12000
DA	40000	ESI	0
HRA	15000	IT	9000
Medical allowance	15000	Salary Advance	0
Vehille Allowance	15000	Loan- Short term	0
Lunch Allowance	0	Loan- Long term	0
Gross Pay	145000	Gross Deduction	21000
Net Pay 124000			

Salary summary Report

Payroll
Automation System 1.0.0

Username

- Dashboard
- Attendance
- Loan & Advances
- Income Tax
- Monthly Reports

SP Salary Payment [R]

PF PF/ESI Deduction [R]

Masters

Salary Payment Report



Selection Panel

DEPARTMENT

MONTH

YEAR

FIND



Salary Payment Report

Emp ID	Name	Designation	Bank	A/c No	Gross Pay	Gross Deduction	Ney Pay
300	Gopi	Manager	SBI	42245667	145000	21000	124000
301	Kumar	Manager	SBI	23435535	145000	32193	112807

PF/ESI deduction Report

Payroll
Automation System 1.0.1

Username

Dashboard

Attendance

Loan & Advances

Income Tax

Monthly Reports

SP Salary Payment [R]

PF PF/ESI Deduction [R]

Masters

PF/ESI Deduction Report

Selection Panel

DEPARTMENT

From Date

FIND

PF/ESI Deduction Report

Emp ID	Name	Designation	PF Deduction	ESI Deduction
300	Gopi	Manager	500	-
301	Kumar	Manager	500	-
302	Ram	Dy.Manager	400	-

Loan Status Report

Username

Dashboard

Attendance

Loan & Advances

LA Loan Approval*

LP Loan Payment*

LS Loan Status [R]

Income Tax

Monthly Reports

Masters

Loan Status Report



Selection Panel

DEPARTMENT

From Date

To Date

FIND



Loan Status Report

Emp ID	Name	Designation	Long Term Loan	Date	Deduction	Balance Installments	Short Term Loan	Date	Deduction	Balance Installments	Salary Advance	Date	Deduction	Balance Installments
300	Gopi	Manager	500000	01/01/2020	10138	57	-	-	-	-	-	-	-	-
301	Kumar	Manager	-	-	-	-	12000	01/01/2020	1055	9	-	-	-	-
302	Ram	Dy. Manager	-	-	-	-	-	-	-	-	30000	01/01/2020	3000	10

Leave Status Report

Payroll
Automation System v. 2.0

Username

Dashboard

Attendance

Attendance Entry*

Leave Approval*

Attendance [R]

Salary Slip [R]

LS Leave Status [R]

Loan & Advances

Income Tax

Monthly Reports

Masters

Selection Panel

DEPARTMENT

From Date

To Date

FIND DOWNLOAD

By clicking any row, the complete details will appear as table as shown below

Leave Status Report

Emp ID	Name	Designation	Shift	CL Taken	SL Taken	EL Taken	Coff Taken	CL Total	SL Total	EL Total	CL CB	SL CB	EL CB
300	Gopi	Manager	0	1	0	2	0	0	0	0	0	0	1
301	Kumar	Manager	0	1	0	2	0	0	0	2	0	2	0
302	Ram	Dy. Manager	0	1	1	0	0	0	0	2	0	1	3

Gopi's Details

Date	Shift	CL Taken	SL Taken	EL Taken	Coff Taken
29/3/2020	A	1	0	1	0
30/3/2020	A	0	0	1	0

IT Status Report



Payroll

Automation System v.3.1

Username

Dashboard

Attendance

Loan & Advances

Income Tax

ITP IT Payable*

ITS IT Status [R]

Monthly Reports

Masters

IT Status Report



Selection Panel

DEPARTMENT

FINANCIAL YEAR

FIND



IT Status Report

Emp ID	Name	Designation	IT	Monthly Deduction	Balance
300	Gopi	Manager	90000	9000	72000
301	Kumar	Manager	90000	9000	72000
302	Ram	Dy. Manager	60000	6000	54000

Sample Data Entry Screen - Leave Approval

[idle timeout in 1479 secs]

MAIN MENU

LOG OUT



ATTENDANCE ENTRY

LEAVE APPROVAL

EDITOR

Emp ID Date CL Taken SLTaken
EL Taken Coff Taken Approval

Add Filter Edit Delete Reset

Leave Approval

	Emp ID	Name	Date	CL Taken	SLTaken	EL Taken	Coff Taken	Approval	User Name	Time Stamp
S	300	Kumar	18/02/2020	1	0	0	0	Y	js	27/02/2020 22:23:00
S	300	Kumar	29/02/2020	0	0	0	0	N	js	18/02/2020 20:37:00
S	300	Kumar	23/02/2020	1	0	0	0	Y	js	18/02/2020 20:21:00

Editor area where Customer enters / alters data.

Action buttons.

Add button : you need to fill all fields in the editor and press Add button to add data . Immediately data is Stored and displayed in the table

Filter button : Enter any filed you need to filter in the editor and Press Filter button. Table will Displays data as per the editor data

Edit button : select any row in the table. Automatically that row data will be copied to editor. Then you can change any data . Then press Edit button to save the data. The new data will appear In the table.

Delete button : select any row in the table. Now press Delete button. That row will be deleted.

Reset Button : It will erase all data in the editor.

Displays data when filter button is pressed After filtering as per the editor data if any

Every time data is added /Updated, the loginID and time of entry is Automatically Stored by the software . That can't be edited by anyone

Price & Payment

S.No	Description	Price (₹)
1.	Advance (along with the order)	10,000
2.	After Installing the software in your system (per license)	30,000
3.	Additional license for the same customer (for different site)	15,000
4. AMC Option	AMC charges for software (per year per installation)	8,000
No AMC Option	Service charges/day (if the software is installed in your server)	10,000
5. Biometrics	Supply and Installation (or we will provide you the specifications for you to purchase)	20,000
6. Cloud Hosting Option	Hosting and maintaining in our cloud server Including AMC, if needed by customer	15,000

*Conveyance by Taxi & Food expenses are extra in case of site visit in whatever option you go for.
All IT infrastructure like Computers, network are organized by you at your cost.

We can also customize the software as per customer requirement, if required, at extra cost.

Price is Fixed & Non-Negotiable

For more information please get in touch with us,



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- ❖ Website : www.viewiss.com